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LCUSA NATIONAL ASSEMBLY SCHOLARSHIP GUIDELINES

1. In May, the LCUSA president will send the Scholarship Application Form and Guidelines with a letter to all association presidents, individual members, and former LCUSA Board members. Current LCUSA Board members will be notified when sent.
2. The LCUSA president will state in the letter that the applications be returned to the applicant's regional vice president by June 30, 2023. **ALL INFORMATION IS TO BE KEPT CONFIDENTIAL.**
3. The regional vice presidents along with their directors will make the decision of awarding the funds based on need and merit. Factors to be considered include the extent of the member's activity within the organization, including leadership, length of membership and need.
4. Each region is allocated \$1,200 in funding to assist members in their overall region to attend the national assembly.
5. Qualified members must be in good standing.
6. Scholarship recipient must be a member of the Ladies of Charity.
7. If the association president applies for a scholarship, then Part B of the application recommendation is filled out by the immediate past president of that local association.
8. Regional vice presidents and their directors will collaborate on the distribution of funds for members that are recommended by their association president.
9. Determining the distribution of scholarship funds should take into consideration location, where assembly is being held, hotel and transportation costs, etc.
10. Applications must be received by the regional vice president by June 30, 2023.
11. Approval and recommendation by the regional vice presidents must be forwarded to LCUSA's president by July 12th, 2023.
12. Written notification will be sent by the regional vice presidents to the scholarship recipients by July 17th, 2023. Include in the letter that recipients using the scholarship for registration only need to fill out the registration form and indicate that they have been awarded

a scholarship for registration. **No money passes hands when using the scholarship funds for registration.**

14. LCUSA president, president-elect, and treasurer will be copied on the letters awarding the scholarships.

15. Board members and directors will be copied on the letters awarding the scholarships in their particular region.

16. Scholarships cannot be transferred or shared among Ladies of Charity association members.

17. Scholarship amounts awarded cannot exceed the requested amount.

18. Funding will be applied directly to the national assembly account.

19. Accountability of distribution of funds will be the responsibility of the regional vice presidents and LCUSA treasurer.

20. Scholarship must be used for registration fee.

LCUSA NATIONAL ASSEMBLY SCHOLARSHIP APPLICATION 2023

FORWARD TO Regional Vice President _____

REGION _____

All Information is to be kept CONFIDENTIAL

A. APPLICANT INFORMATION

Please print or complete as an ADOBE FORM

1. Name		Region & Association	
2. Home Address			
City		State	Zip Code
3. Telephone		4. E-Mail Address	
5. Description of Involvement in LOC Activities (attach a separate sheet if necessary)			

B. ASSOCIATION PRESIDENT'S RECOMMENDATION FOR A MEMBER OR LCUSA REGIONAL VICE PRESIDENT'S RECOMMENDATION FOR AN INDIVIDUAL MEMBER

1. Name	
2. Address	3. Telephone Number
4. Association Name & Address	
5. Recommendation for National Assembly Scholarship	
6. To the best of my knowledge I confirm all data in this application is true and correct. The document has been duly authorized by (Association President or designated approver)	
Printed Name & Title:	
Signature:	

7. Sign Off Approval Regional Vice President	Date	8. Date of Submission
		<u>Submission needed by JUNE 30</u>